

## WOODLANDS CHURCH – WOODLANDS CAMPUS

# WEDDING APPLICATION



Thank you for choosing Woodlands Church for your wedding. Please complete this application and submit it with the applicable fees, so that we may begin working with you for this special event.

### BRIDE'S INFORMATION

Name \_\_\_\_\_

Email Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Phone # \_\_\_\_\_

### GROOM'S INFORMATION

Name \_\_\_\_\_

Email Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Phone # \_\_\_\_\_

Is the Bride an established member of Woodlands Church (3 months or greater)? ☐ Yes ☐ No

Is the Groom an established member of Woodlands Church (3 months or greater)? ☐ Yes ☐ No

Are the parents of the Bride/Groom established members of Woodlands Church (3 months or greater)? ☐ Yes ☐ No

If yes, please provide names of parents: \_\_\_\_\_

### WEDDING INFORMATION

Wedding Date \_\_\_\_\_ \*Approved Wedding time: ☐ 11am ☐ 4pm ☐ 7pm (Fri. only) Bride Initial \_\_\_\_\_

Rehearsal date \_\_\_\_\_ \*Approved Rehearsal time: ☐ 3pm-4pm ☐ 4pm-5pm Bride Initial \_\_\_\_\_

*\*Please verify all dates/times with Wedding Director prior to submitting application. You are contracted to use the chapel for 1 hr. on your approved rehearsal date/time and for 3 hrs. and 15 min. on your approved wedding date/time. You will be allowed in the chapel 2 hours prior to your scheduled ceremony time. Failure to comply with your scheduled times may result in the loss of your deposit.*

Approved wedding location ☐ Chapel in the Woods ☐ Baptismal Pool (located behind the church) ☐ Off-Campus

Expected number of guests \_\_\_\_\_ Off-Campus Location \_\_\_\_\_

Will you be using a Woodlands Church pastor ☐ Yes ☐ No

If no, please provide the name of the pastor you will be using and the church he is affiliated with:

Name \_\_\_\_\_ Church \_\_\_\_\_

*We attest that we have read the Woodlands Church Wedding Policies & Procedures document and agree to abide by all procedures and guidelines it describes. We understand that if any of these procedures or guidelines is violated, we may lose the privilege of being married at Woodlands Church. In this case, the fees we have paid are not refundable to us.*

Bride's signature \_\_\_\_\_ Date \_\_\_\_\_

Groom's signature \_\_\_\_\_ Date \_\_\_\_\_

### FEES PAID (for office use only)

Damage Deposit Received: ☐ Yes ☐ No Date Received: \_\_\_\_\_ Check#/MO# \_\_\_\_\_

Remainder of Fees: Amount \_\_\_\_\_ Date Received: \_\_\_\_\_ Check#/MO# \_\_\_\_\_

*(These fees must be received no later than 90 days prior to approved wedding date.)*